

Hartington CE Primary School – Board of Governors

Minutes of a meeting held on Wednesday 3rd July 2024 – 4:30pm

Governors Present: TB (Head Teacher), MT (Safeguarding), GD (Associate)

Apologies:- AI (Chair) TP (Vice Chair), NR (LA Governor), DH (EX-Officio), CC (Associate), KW (Parent Governor), SB (Associate).

Minutes taken by Morag McNulty - Temporary Clerk to Governors

***THIS MEETING WAS NOT QUORATE AND NO BINDING DECISIONS WERE MADE ***

Minute No	Details	Action
Procedural Matters		
	<p>Prayers and Apologies</p> <p>TB welcomed everyone to the FGB meeting and MT offered a prayer for the school.</p>	MT
1-03/07/24	<p>Declarations of interest in any items on this agenda:</p> <p>None declared</p>	
2-03/07/24	<p>Minutes of previous meetings –22nd May 2024:</p> <p>(2-A) (2-A-03/07/24) Amendments and acceptance of minutes: No amendments. Accepted. Nominated by MT, second by TB.</p> <p>(2-B) (2-B-03/07/24) Matters arising not on the agenda:</p> <p>None</p> <p>(2-C) (2-C-03/07/24) Action List: GDPR Training to be discussed at meeting 19th September 2024 Parent Pay – feedback is positive and we need to begin utilising the additional communication methods in ParentPay KSCIE Register – GD has now signed</p>	MMcN
3-03/07/24	<p>Finance/Budget update – 2023/24:</p> <p>(3-A) (3-A-03/07/24) DFC – we have a budget deficit for the next academic year. Advice from the Patch Officer has been to transfer funds from the DFC account. TB has been looking into this and is awaiting discussion with Dave Chadwick. Deficit created by cuts in SEND funding, local charity funding has also fallen through, anticipated pupil numbers have dropped but we do have an additional child joining in Y5 in Sept. Funding for SEN is being applied for.</p> <p>(3-B) (3-B-03/07/24) Auditor for Private Fund – TB to contact DC by email regarding this.</p>	TB TB

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<p>4-03/07/24</p> <p>(4-A) (4-A-03/07/24) SEN: report circulated prior to meeting. There is a change happening within the SSEN/Behaviour/Autism services and each school will be allocated an advisory worker from the service dependent upon the number of children on roll NOT the number of SEN children. The role is Advisory. TB attended a webinar explaining the changes to the service. TB is undertaking training on 11th & 12th July 2024.</p> <p>(4-B) (4-B-03/07/24) Literacy and Numeracy: reports have been circulated, the SAT results are not included. KS1 do not take part in SATs.</p>	<p>School Improvement Action Plans (SIP) Summer term 24</p>	<p>TB</p>
<p>5-03/07/24</p> <p>(5-A) (5-A-03/07/24) Attendance: Overall school attendance is 96%. Our absenteeism is decreasing.</p> <p>(5-B) (5-B-03/07/24) New National Framework for Penalty Notices for School Absence: the details we have received from the DfE are available for Governors to read on the Governor Shared Drive.</p> <p>(5-C) (5-C-03/07/24) GDPR Training – see action list</p>	<p>Safeguarding:</p>	
<p>6-03/07/24</p> <p>(6-A) (6-A-03/07/24) Ofsted Inspection feedback: All areas the school has been provisionally graded as Good. The ongoing work on the curriculum will see the children continue to make excellent progress and soar. The amount of work and the small staff team means that curriculum falls on the shoulders of two members of staff. Phonics was praised. SMSC and British Values require a greater sharpness in each year group. Early Years could not be graded as there is less than 5 children in that cohort at this time. Leadership & Management – Safeguarding in school is well understood by all, pupils, staff and volunteers. Governing Body came under scrutiny as he felt they were “a Governing body of 20 years ago”, as they showed no understanding of the School Improvement Plan and the directions and work that school are undertaking. Governors need to create their own action plan, which was a recommendation from the previous Ofsted. Governors Action List to be added to our updated Action List.</p> <p>(6-B) (6-B-03/07/24) Report on Meeting – DH & JoG: Carry forward to September meeting</p> <p>(6-C) (6-C-03/07/24) SIAMS Inspection – We will be getting a SIAMS Inspection in the new academic year. GD reported on the recent “Schools Together” in St Giles when the children covered the parable of “The Prodigal Son” and that so many of the children recognised and knew the parable well. They took part in activities around the church, a different approach was tried on this occasion and there were opportunities for children to choose an activity but this didn’t work as well as previous approaches. It was a lovely event and the children mix well. It is felt that it’s a good way for children to experience the church space.</p>	<p>SIAMS/Ofsted:</p>	<p>All Govs</p> <p>MMcN</p> <p>DH</p>

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7-03/07/24	Policies– MMcN to ask Governors not present to approve via email	MMcN
8-03/07/24	<p>Premises Update: The premises have recently been surveyed by DCC and repairs have been identified and prioritised but are unlikely to be started until Spring 2025. The funding for this comes from the IMP account and no additional monies are required from school. The first job is likely to be double glazing for the kitchen window.</p>	
	<p>Correspondence None received</p>	
	<p>What have we achieved tonight that will make a difference: We can recognise that, post Ofsted, the school is in a positive place going forward and we have a clearer vision of where we are and where we want to be.</p>	

Meeting closed: 5.55pm

TB thanked all the governors for attended the meeting.

Next meeting: TBC

Signed

Date

Head Teacher – Tracy Blackwell

Chair of Governors – Alison Ivins