

The Governing Body of Hartington C of E Primary School

The Governing Body needs to take a strategic role, act as a critical friend to the School and be accountable for its decisions. It should set aims and objectives and agree, monitor and review policies, targets and priorities.

Terms of reference

- 1. To agree constitutional matters***, including procedures where the Governing Body has discretion
2. To recruit new members as vacancies arise and **to appoint new governors*** where appropriate
- 3. To hold at least three Governing Body meetings a year***
- 4. To appoint or remove the Chair and Vice Chair***
- 5. To appoint or remove a Clerk to the Governing Body***
- 6. To establish the committees of the Governing Body and their terms of reference***
7. To appoint the Chair of any committee (if not delegated to the committee itself)
- 8. To appoint or remove a Clerk to each committee***
- 9. To suspend a governor***
- 10. To decide which functions of the Governing Body will be delegated to committees, groups and individuals***
- 11. To receive reports from any individual or committee to whom a decision has been delegated and to consider whether any further action by the Governing Body is necessary***
12. To approve the first formal budget plan of the financial year
13. To keep the Health and Safety Policy and its practice under review and to make revisions where appropriate
- 14. To review the delegation arrangements annually***
15. Any items which individual governing bodies may wish to include

****these matters cannot be delegated to either a committee or an individual***

Membership – As per the Instrument of Government

Disqualification – as per Regulation 20 and Schedule 6 of the Constitution Regulations

These terms of reference agreed by the Governing Body on

Date: 29th September 2021

Name of Governor	Category	End of term of Office
Tracy Blackwell	Head Teacher	On going
Judith Flower	Staff – Temp Clerk	14-07-2025
Alison Ivins	Chair / Parent Governor	13-06-2023
John Dean	Foundation	16-09-2023
Katherine Webley	Parent Governor	20-04-2025
Tim Polkinghorne	Vice Chair / Co-Opted	23-01-2024
Dorothy Hawton	Co-Opted	16-09-2024
Gillian Dennis	Associate	21-10-2024
Mary Teeboon	Associate / Safeguarding Governor	04-05-2026
	LA Authority	Vacant

Chair of the Governing Body	Alison Ivins
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Vice-Chair of the Governing Body	Tim Polkinghorne
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Clerk to the Governing Body	Relief Clerk – Judith Flower
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Quorum:	One half of the number of Governors in post
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