



**PTA Meeting Minutes**  
**Wednesday 23rd May 2018 at 6.30pm**  
**at Hartington C of E Primary School**

**Present:**

Anna Wardle, Rachel Mellor, Vicky Allen, Tracy Blackwell, Linda Wright, Helen Debes and Katherine Webley.

**Apologies:**

Judith Flower, Nichola Richmond, Zoe Clark and Vicky Critchlow.

**Welcome:**

Anna thanked everyone for coming, but minutes not read as this was just a brief meeting regarding Maypole/Treasure Hunt organisation.

**Maypole Day Timings:**

9am -11am : Cake entries

11am – 4pm : opening of event, café and treasure hunt

12.30pm – 1.30pm : Hartington School children maypole dancing

3.30pm : Treasure Hunt entries to be in and all winners for treasure hunt and bake off announced.

**Stalls/Jobs:**

1. Chocolate Tombola: Vicky Critchlow
2. Cake Entries: Nichola Richmond
3. Walking Treasure Hunt: Katherine Webley
4. Cafe: Anna Wardle and Vicky Allen
5. Tables and chairs setup: Stuart Allen and Shaun Richmond
6. Cow out on green: Shaun Richmond and Helen Debes
7. Signage and Flyers: Helen Debes

**Floats needed:**

Four Floats in total – Café. Treasure Hunt, Bake Off and Chocolate Tombola (Judith to organise floats)

**Treasure Hunt:**

We need approximately 50 copies of the treasure hunt ready for the day, Anna Wardle to copy. All answers are kept by Anna Wardle and Helen Debes and they will be in charge of marking completed hunts on the day.

**Prizes:**

1<sup>st</sup> Prize – anonymous donation of £20.00

2<sup>nd</sup> Prize – anonymous donation of £10.00

3<sup>rd</sup> Prize – a compass

**Bake Off :**

Judging the cakes – Mary Goodwin and Lucy Annat.

**Prizes:**

1st prize winners in all categories with receive an apron with printing – Hartington Bake off 2018. Geoff, our old school cleaning man is providing aprons and printing at a reduced charge of £20 just towards his time.

**Café:**

Sue Bruce has kindly agreed to making 50 scones to sell. Clotted cream and jam is going to be ordered by Anna Wardle from Peak District Dairy. Jam (72pots/tray) £13.49 9(x1) and Clotted cream (24pots/tray) £13.65(x2).

Cobs to be ordered 100 – 70 white and 30 brown.

Filing for cobs purchased from Costco (PTA have agreed to become members) – cheese and ham, also purchased all cans of pop, smarties, choc dip and crisps.

Milk – 4pints (x4)

Cake Price List: Scones £2.00, Hot Drinks £1.50, Cobs £1.50, Cans £1.00, Fruitshoots £1.00, Smarties 50p and Choc dips 50p.

**Signs to be made** (Vicky Allen):

1. Road signs
2. Label for the cow
3. Café price list
4. Chocolate Tombola
5. Bake off categories

Meeting Closed at 7.40pm

Thank you to everyone for attending and giving up their time.

Chairperson:

Date:

Secretary:

Date:

Proposed:

Date:

Seconded:

Date: