

Hartington CE Primary School – Board of Governors

Minutes of a meeting held on
Thursday 21 January 2016 at 7.00pm in School

Governors Present:

Mrs B Davis (Chair), Mrs E Broomhead MBE (Vice Chair), Mrs T Blackwell (Headteacher), Mrs J Flower, Mr R Gregory, Mr J Dean, Mrs S Bruce,

Associate Members Present:

Mrs C Parsons & Mrs K Webley

Mr P Smith (Clerk to Governors)

Minute No	Details	Action
Procedural Matters		
1/1.16	Prayers and Apologies for Absence Mrs Davis began with a prayer. Apologies were received, and accepted, from Mrs Clayton and Mrs Gardner.	
2/12.15	Declarations of interest <u>in any items on this agenda</u> No declarations of interest were received from any of the Governors present.	
3/12.15	Any other Urgent Business Mr Gregory asked Governors to refer to the document ‘Governing Body of Hartington CE Primary School Terms of Reference’ and asked if anybody had anything that they would like to ask, or discuss. Governors were happy with the document and were happy to adopt it. Proposed by Mr Gregory and seconded by Mr Dean. All Governors who were eligible to vote (six) were in favour.	
4/12.15	To adopt the Terms of Reference for the Finance & Premises Committee Mr Gregory confirmed that the terms of reference were a Derbyshire County Council template and that all Governors had received a copy prior to the meeting. Mr Gregory made Governors aware that the document referred to teachers’ pay and discussed whether this should be a matter for the Finance and Premises Committee as this forms part of an appraisal process.	

	<p>Mr Dean clarified that head teacher's pay is dealt with by a separate Performance Management Committee.</p> <p>Governors agreed to remove teachers' pay from the terms of reference for the Finance and Premises Committee, and to adopt the document. Proposed by Mrs Broomhead and seconded by Mr Dean. All Governors who were eligible to vote (six) were in favour.</p>	
5/12.15	<p>Confirm membership of the Finance & Premises Committee</p> <p>Governors were happy to clarify membership of the committee as stated in the minutes from the meeting dated 8 November 2015 (item number 8/11.15). Membership was confirmed as Mr Gregory (Chair), Mr Wager, Mrs Blackwell, Mrs Parsons and Mrs Davis.</p>	
6/12.15	<p>Any Other Business</p> <p>Mr Smith confirmed that a thank you letter has been sent to Helen Derbyshire for her donation of £150.00 so the school can purchase a new iPad. Thank you letters have also been sent to Dan Blackwell and Matt Quigley for donating a full sports kit for children to wear when representing the school.</p> <p>No other business was raised and the meeting closed at 5.00pm</p>	

Signed Dated