



**MINUTES OF PTFA MEETING**  
**Tuesday 16<sup>th</sup> May 2017 at 3.30pm**  
**at Hartington C of E Primary School**

**Present:**

Anna Wardle, Vicky Allen, Judith Flower, Tracy Blackwell, Linda Wright, Helen Debes, Katherine Webley.

**Welcome:**

Everyone welcomed and thanked for coming to a short meeting to discuss a few points listed on the agenda below.

**Agenda:**

- ⑩ AC/DC Band - fund raising idea
- ⑩ Fun Run - any further developments
- ⑩ Banking/Accounts
- ⑩ Early Years outside area funding
- ⑩ Car treasure hunt - developments

**AC/DC Band:**

Anna Wardle has approached PTFA as a band she had arranged for use at the Hartington Wakes is no longer required and she has suggested PTFA use the band as a fund raising event. This will take place on 21<sup>st</sup> July 2017 in the Hartington Village Hall, timings to be confirmed by Anna Wardle.

Costings - Band - £280.00 and Village Hall - £70.00.

Tickets - 200 tickets to be sold at £5.00/ticket or £7.00/ticket on the door (if any left to sell).

Bar - this will be run by Harold from the Royal British Legion, he will provide the drinks and make his own profit from what he sells. The bar will not be the responsibility of the PTFA.

Helen Debes has agreed to make some posters for this event when timings have been confirmed.

**Fun Run:**

Recapped on the ideas previously discussed so all members not present at the previous meeting were up to date.

Community group meeting not until late September 2017, so it was agreed to try to arrange the run for sometime next year.

**Banking/accounts:**

**Number run/lottery account:**

This is to remain with the NatWest.

Judith Flower is to replace Diane Cope as Treasurer with the bank and has agreed to have all banking paperwork sent to her home address.

The signatories for this account are to be changed as follows:

- ⑩ Judith Flower - agreed to stay on (as Judith is treasurer for PTFA Number Run)
- ⑩ Sarah Broadly - replaced by Anna Wardle
- ⑩ Diane Cope - replaced by Vicky Allen
- ⑩ Kerrie Wager - replaced by Katherine Webley

All details of the new signatories were requested by Judith ready to present to the bank. The new signatories will also be required to present identification to the bank when requested.

Promoter of the account will change from Diane Cope to Anna Wardle and Judith will remain the Secretary for all Lottery Return forms. The authorities at Matlock Town Hall are to be notified of the changes.

Caf Cash Account:

The Caf Cash current account and Gold account are to be closed and new accounts opened with the Natwest bank. (Caf Cash are charging £5 a month for the current account). The new account is to be set up with Judith Flower as the main contact and the signatories will be Judith, Anna Wardle, Vicky Allen and Katherine Webley. The account will be set up with any two signatories being allowed to sign cheques.

Early Years Outdoor Funding:

Local Projects Fund - (David Chapman) from Derbyshire Dales have allocated the school £850.00 towards the outside area. Judith needs to send the details of the bank account for money transfer. From the school budget £9000 has been allocated towards the outdoor area.

School are having an outside agent coming into school to discuss ideas with the children, staff and parents to ensure all money put forward for the project is wisely spent.

Key Stage Two -Teacher cover :

Mrs Humphrey's kindly came into school and covered four mornings in the key stage two classroom, PTFA have agreed to pay her £200.00 for her generosity.

Car Treasure Hunt:

It was decided to hold this event after the Hartington Wakes at the end of September this year, all details to be discussed nearer the time.

Chairperson:

Date:

Secretary:

Date:

Proposed:

Date:

Seconded:

Date: