



**MINUTES OF PTFA
MEETING**

**Tuesday 13th December - 3.30pm
at Hartington C of E Primary School**

PRESENT:

Anna Wardle, Rachel Mellor, Vicky Allen, Helen Debes, Katherine Webley and Nicola Richmond.

WELCOME:

Anna thanked everyone for coming for a short discussion regarding - Nativity/Pie & Pea supper on 14th December 2016.

No minutes were read from the previous meeting, as this was not an official meeting. But minutes were signed by Anna Wardle (Chairperson) and Vicky Allen (secretary).

Nativity/Pie & Pea supper:

To be held on the 14th December 2016 (evening), nativity to be held in church and Pie and pea, raffle and auctions to be held at school after nativity.

- Pie and pea - 93 people have bought tickets (adults and children)
- Meeting at village hall 14th December 2016 at 1pm to collect tables and chairs to be transported to school and set up for the evening
- Raffle - three main prizes: 1st = Christmas hamper, 2nd = Bulls Head in Monyash meal voucher and 3rd = Fuel Voucher.
- All other prizes for both live auction, silent auction and raffle are enclosed on separate sheet
- Guess the Bauble prize = Crich Tramway Village tickets for 2 adults
- Order of prizes to be raffled is also enclosed separately
- There will be a table of other prizes that people are welcome to either choose from if they don't want the prize given (which will be re-auctioned) or what will be auctioned last
- We have displayed all prizes for the secret bid on a display board for all to see clearly
- List to be printed by Helen naming all alcohol in the wheelbarrow and whom donated
- Rachel collecting flowers tomorrow, for presentation to Brenda Kirkham on nativity night if she is able to attend

- Linda has already collected garden centre voucher to accompany the flowers as above

Jobs on nativity night:

- Kitchen - Rachel, Anne and Helen's mum if needed
- Guess the weight of the cake - Anna
- Guess the bauble - Vicky
- Serving drinks - Nicola
- Silent Auction - Katherine
- Chocolate Tombola, bags and keyrings - Helen and some older children of the school
- Auctioneer - Josh Wright (yr6 pupil)
- Auctioneer assistant - Sam Wright (yr5 pupil)

Meeting closed approx 4.25pm

Thank you to everyone for attending and giving up their time.

Chairperson: _____

Date: _____

Secretary: _____

Date: _____