

Hartington School



AGM Meeting

Wednesday 8th December 2021

6:30pm Hartington Primary School

All parents were invited to the PTA AGM on the 29-11-21 via email, and a reminder sent via text and email on the morning of the 8-12-21. Unfortunately only 4 members turned up and as the quorum is 3 committee and 5 members the meeting could not take place.

Present:

Anna Wardle, Judith Flower, Katherine Webley and Tracy Blackwell.

Apologies:

Vicky Allen, Jane Diamond, Alison Ivins, Jennifer Wilson-Hart, Jenny Webster, Nicola Crimlis and Zoe Clark.

As we have not had a meeting since the AGM on the 13th November 2019, due to the ongoing Covid Pandemic, it was rather disappointing that more members were unable to attend.

Election of Officers:

This meeting is usually when the election of officers take place.

- **Chairperson** - Anna Wardle (Is due to step down as she no longer has children in the school)
- **Vice Chair** - Katherine Webley
- **Secretary** - Vicky Allen (has requested to step down from this position)
- **Treasurer** - Judith Flower (is happy to continue)
- **Number Run Treasurer** - Judith Flower (the Number Run is no longer running but the account is still active with a small amount of money in it).
- Judith Flower continues to hold the school uniform.

Accounts: Financial Year 1st October 2019 - 31st September 2020 & 1st October 2020 - 31st September 2021

Both sets of accounts have been audited by Brenda Kirkham 2019/2020 & 2020/2021. A letter of thanks will be sent to her along with a £40 voucher, which can be spent in a variety of stores.

- **The Charity Commission Form** - These were completed on 1st July 2020 for the 2019 annual return and 11th July for the 2020 return. Trustees are Judith Flower, Anna Wardle, Katherine Webley, Helen Debes and Rachel Mellor. Rachel Mellor, Helen Debes and Anna Wardle will be removed and Jane Diamond added. We will require other parents to come forward and be trustees if the PTA is to continue.

- **Lottery License** - The small school lottery license was renewed on the 16th October 2019 for it to start on 1st January 2020/21 at the cost of £20 and again on the 23rd November 2021 for it to start on 1st January 2021/22 via Direct Debit. Anna Wardle has kindly agreed to remain as Promoter for the time being.
- **PTA insurance 'Parent Kind'** – This was paid by direct debit in January 2020 and again in January 2021. It will also be paid January 2022 at a cost of £72, a slight increase from the past two years.
- **Number Run Account** - signatories are Judith Flower, Anna Wardle and Katherine Webley. Two signatories are required to sign a cheque. This account is obsolete due to the Number Run folding but still holds a small amount of money.
- **Natwest Account** - Signatories are Judith Flower, Rachel Mellor, Anna Wardle and Katherine Webley. As above two signatories are required to sign a cheque. Eventually the signatories will require changing as RM & AW will require removing, but at present the signatories will remain the same as any combination of the signatories can sign a cheque. This is due to the mass of paperwork involved to change them.
- **Total money as of 30th September 2020:**
 1. Natwest current account - £16,930.06
 2. Cash in hand - £504.61
- **Total money as of 30th September 2021:**
 1. Natwest current account - £15,519.94
 2. Cash in hand - £221.21

Firefighters Clothes to school – This charity is not operating at present due to Covid restrictions, therefore we are unable to send clothes.

Quorum:

This remains the same as we need a minimum attendance to hold the meeting, this being:
AGM - 3 committee and 5 others.

I would like to take this opportunity to ask parents what they would like to do, going forward, regarding the PTA. Would they like it to fold and all parents pay the full cost of residential visits, trips etc or would they like to see the PTA continue? If the PTA is to continue it requires parents to get involved.

Chairperson:

Date:

Secretary:

Date: