

## Hartington C of E Primary School's

### Virtual Learning Spring 2021

#### Hosted by: Google Classroom

After the announcement by our Government on Monday evening, we have now launched our virtual learning platform 'Google Classroom' to set work and keep in contact with any of our pupils that are unable to attend school.

We hope the instructions below are useful in getting you set up and soon comfortable using the learning platform.

Google Classroom enables us to set work and host live meetings with those at home, from our classrooms. It is available on PCs and laptops, however, we would recommend you also download the 'Google Classroom' app on a phone or tablet. We hope this will make it easier and quicker to access, especially if devices are having to be shared at home. You will need 'Google Chrome' on your computers/laptops to access the 'live' meetings.

We will be launching our first day of tasks through 'Google Classroom' on Monday 11<sup>th</sup> January in the morning and we are planning to host a trial 'live' meeting for the whole school on Monday afternoon at 2pm. Therefore, if you could download everything you need and practice getting onto 'Google Classroom' following the instructions below, before Monday in preparation, it would be greatly appreciated. The trial 'live' meeting is just a chance for everyone to see each other, say 'Happy New Year' and iron out any technical problems you might be having. We might also have a go at a 'Jumpstart Jonny' together live during the meeting, so have your trainers on!

#### Instructions:

- Go to [classroom.google.com](https://classroom.google.com)
- Press on 'Sign in' (top right) and then select 'Google Classroom' on the drop down menu
- Enter your child's email address (see separate email) and press 'Next'
- Enter your child's password (see separate email) and press 'Next'
- Enter your child's Class Code (see separate email)- you will only need to do this once
- Press on your child's Class:  
Class 1 Mrs Blackwell  
Class 2 Mrs Jones (Mondays - Wednesdays) and Class 2 Mrs McGuinness (Thursdays and Fridays)
- Press on 'Classwork' tab at the top of the page, or at the bottom if you are using the app.
- Find the day you need and there will be a list of tasks underneath. Each task will have its individual set of instructions and attached resources.

#### Submitting Work:

There are lots of different ways you can submit work to us...

- Scan it in and send it back via email to: [tracy.blackwell@hartington.derbyshire.sch.uk](mailto:tracy.blackwell@hartington.derbyshire.sch.uk)
- Scan it in/take a photo, and attach it to the assignment in Google Classroom by selecting the assignment, pressing on 'Your Work' and then 'Add attachment' (this is quick and easy to do on your phone or tablet, as taking a photo and uploading straight away can take seconds) then once attached your piece of work, press on 'Hand in'.
- We can then mark your work and let you know how you've done in the comments on that particular assignment.
- You can write comments regarding how you feel it went, but also to ask your teacher any questions about the task. We aim to get back to you ASAP.
- We haven't specified any deadlines for work, however, if you'd like it marking, then please send back to us by the end of that particular week.
- Any extra work that you have chosen to do, in addition to what schools sets, of any nature, please feel free to share with us through the same systems as above.

If you have any questions, please do not hesitate to contact us at school.