


Hartington C of E Primary School




Writing

	Phase 1		Phase 2		Phase 3	
<p>Handwriting</p> 	<ul style="list-style-type: none"> • Sit correctly at a table, holding a pencil comfortably and correctly. • Begin to form lower-case letters in the correct direction, starting and finishing in the right place. • Form capital letters. • Form digits 0-9. • Understand which letters belong to which handwriting 'families' (i.e. letters that are formed in similar ways) and to practice these.. 	<ul style="list-style-type: none"> • Form lower-case letters of the correct size relative to one another. • Start using some of the diagonal and horizontal strokes needed to join letters and understand which letters, when adjacent to one another, are best left un-joined. • Write capital letters and digits of the correct size, orientation and relationship to one another and to lower case letters. • Use spacing between words that reflects the size of the letters. 	<ul style="list-style-type: none"> • Use the diagonal and horizontal strokes that are needed to join letters and understand which letters, when adjacent to one another, are best left un-joined. • Increase the legibility, consistency and quality of their handwriting [for example, by ensuring that the down-strokes of letters are parallel and equidistant; that lines of writing are spaced sufficiently so that the ascenders and descenders of letters do not touch]. 	<ul style="list-style-type: none"> • Use the diagonal and horizontal strokes that are needed to join letters and understand which letters, when adjacent to one another, are best left unjoined. • Increase the legibility, consistency and quality of their handwriting [for example, by ensuring that the down-strokes of letters are parallel and equidistant; that lines of writing are spaced sufficiently so that the ascenders and descenders of letters do not touch]. 	<ul style="list-style-type: none"> • Choosing which shape of a letter to use when given choices and deciding whether or not to join specific letters. • Choosing the writing implement that is best suited for a task. 	<ul style="list-style-type: none"> • Choosing which shape of a letter to use when given choices and deciding whether or not to join specific letters. • Choosing the writing implement that is best suited for a task.

Transcription



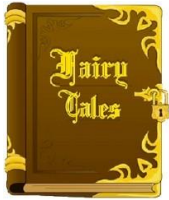
<p>Transcription</p> 	<ul style="list-style-type: none"> • Spell words containing each of the 40+ phonemes already taught. • Spell common exception words • Spell the days of the week. • Naming the letters of the alphabet in order. • Using letter names to distinguish between alternative spellings of the same sound. • Add suffixes using the spelling rule for adding -s or -es as the plural marker for <ul style="list-style-type: none"> • nouns and the third person singular marker for verbs. • Add prefixes using the prefix un-. • 	<ul style="list-style-type: none"> • Segmenting spoken words into phonemes representing these by graphemes, spelling many correctly. • Learning new ways of spelling phonemes for which one or more spellings are already known, and learn some words with each spelling, including a few common homophones. • Learning to spell common exception words. • Learning to spell more words with contracted forms. • 	<ul style="list-style-type: none"> • Use further prefixes and suffixes and understand how to add them (English Appendix 1). • Spell further homophones. • Spell words that are often misspelt (English Appendix 1). • Place the possessive apostrophe accurately in words with regular plurals • Use the first two or three letters of a word to check its spelling in a dictionary. • 	<ul style="list-style-type: none"> • Use further prefixes and suffixes and understand how to add them (English Appendix 1). • Spell further homophones. • Spell words that are often misspelt (English Appendix 1). • Place the possessive apostrophe accurately in words with regular plurals [for example, girls', boys'] and in words with irregular plurals [for example, children's]. 	<ul style="list-style-type: none"> • Use further prefixes and suffixes and understand the guidance for adding them. • Spell some words with 'silent' letters [for example, knight, psalm, solemn]. • Continue to distinguish between homophones and other words which are often confused. • Use knowledge of morphology and etymology in spelling and understand that the spelling of some words needs to be learnt specifically, as listed in English Appendix 1. • Use dictionaries to check the spelling and meaning of words. 	<ul style="list-style-type: none"> • Use further prefixes and suffixes and understand the guidance for adding them. • Spell some words with 'silent' letters [for example, knight, psalm, solemn]. • Continue to distinguish between homophones and other words which are often confused. • Use knowledge of morphology and etymology in spelling and understand that the spelling of some words needs to be learnt specifically, as listed in English Appendix 1.
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Transcription Continued



<ul style="list-style-type: none"> • Add suffixes using -ing, -ed, -er and -est where no change is needed in the • spelling of root words [for example, helping, helped, helper, eating, quicker, quickest]. • Apply simple year 1 spelling rules and guidance. • Write from memory simple sentences dictated by the teacher that include words • using the GPCs and common exception words taught so far. 	<ul style="list-style-type: none"> • Learning the possessive apostrophe (singular) • Distinguishing between homophones and near-homophones. • Add suffixes to spell longer words, including -ment, -ness, -ful, -less, -ly. • Apply year 2 spelling rules and guidance. • Write from memory simple sentences dictated by the teacher that include words using the GPCs, common exception words and punctuation 	<ul style="list-style-type: none"> • Write from memory simple sentences, dictated by the teacher, that include words and punctuation taught so far. 	<ul style="list-style-type: none"> • Use the first two or three letters of a word to check its spelling in a dictionary. • Write from memory simple sentences, dictated by the teacher, that include words and punctuation taught so far. 	<ul style="list-style-type: none"> • Use the first three or four letters of a word to check spelling, meaning or both of these in a dictionary. • Use a thesaurus. 	<ul style="list-style-type: none"> • Use dictionaries to check the spelling and meaning of words. • Use the first three or four letters of a word to check spelling, meaning or both of these in a dictionary. • Use a thesaurus.
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Composition




<ul style="list-style-type: none"> • Saying out loud what they are going to write about. • Composing a sentence orally before writing it. • Sequencing sentences to form short narratives. • Re-reading what they have written to check that it makes sense. • Discuss what they have written with the teacher or other pupils. • Read aloud their writing clearly enough to be heard by their peers and the teacher. 	<ul style="list-style-type: none"> • Writing narratives about personal experiences and those of others (real and fictional). • Writing about real events. • Writing poetry. • Writing for different purposes. • Planning or saying out loud what they are going to write about. • Writing down ideas and/or key words, including new vocabulary. • Encapsulating what they want to say, sentence by sentence. 	<ul style="list-style-type: none"> • Discussing writing similar to that which they are planning to write in order to understand and learn from its structure, vocabulary and grammar. • Discussing and recording ideas. • Composing and rehearsing sentences orally (including dialogue), progressively building a varied and rich vocabulary and an increasing range of sentence structures (English Appendix 2). • Organising paragraphs around a theme. • Creating settings, characters and plot in narratives. 	<ul style="list-style-type: none"> • Discussing writing similar to that which they are planning to write in order to understand and learn from its structure, vocabulary and grammar. • Discussing and recording ideas. • Composing and rehearsing sentences orally (including dialogue), progressively building a varied and rich vocabulary and an increasing range of sentence structures (English Appendix 2). • Organising paragraphs around a theme. • Creating settings, characters and plot in narratives. 	<ul style="list-style-type: none"> • Identifying the audience for and purpose of the writing, selecting the appropriate form and using other similar writing as models for their own. • Noting and developing initial ideas, drawing on reading and research where necessary. • Considering how authors have developed characters and settings in what pupils have read, listened to or seen performed in narratives. • Precising longer passages. • Using a wide range of devices to build cohesion within and across paragraphs. • Proof-read for spelling and punctuation errors. 	<ul style="list-style-type: none"> • Identifying the audience for and purpose of the writing, selecting the appropriate form and using other similar writing as models for their own. • Noting and developing initial ideas, drawing on reading and research where necessary. • Considering how authors have developed characters and settings in what pupils have read, listened to or seen performed in narratives. • Selecting appropriate grammar and vocabulary, understanding how such choices can change and enhance meaning.
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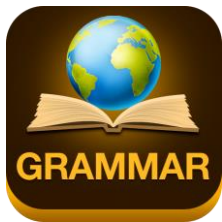
Composition Continued



		<ul style="list-style-type: none"> • Evaluating their writing with the teacher and other pupils. • Re-reading to check that their writing makes sense and that verb to indicate time are used correctly and consistently, including verbs in the continuous form. • Proof-reading to check for errors in spelling, grammar and punctuation • Read aloud what they have written with appropriate intonation to make the meaning clear. 	<ul style="list-style-type: none"> • Using simple organisational devices in non-narrative material [for example, headings and sub-headings]. • Assessing the effectiveness of their own and others' writing and suggesting improvements. • Proposing changes to grammar and vocabulary to improve consistency, including the accurate use of pronouns in sentences. • Proof-read for spelling and punctuation errors. • Read aloud their own writing, to a group or the whole class, using appropriate 	<ul style="list-style-type: none"> • Using simple organisational devices in non-narrative material [for example, headings and sub-headings]. • Assessing the effectiveness of their own and others' writing and suggesting improvements. • Proposing changes to grammar and vocabulary to improve consistency, including the accurate use of pronouns in sentences. • Proof-read for spelling and punctuation errors. • Read aloud their own writing, to a group or the whole class, using appropriate intonation and controlling the tone 	<p>Using further organisational and presentational devices to structure text and to guide the reader [for example, headings, bullet points, underlining].</p> <p>Assessing the effectiveness of their own and others' writing.</p> <p>Proposing changes to vocabulary, grammar and punctuation to enhance effects and clarify meaning.</p> <p>Ensuring the consistent and correct use of tense throughout a piece of writing.</p> <p>Ensuring correct subject and verb agreement when using singular and plural, distinguishing between the language of speech and writing and</p>	<ul style="list-style-type: none"> • describing settings, characters and atmosphere and integrating dialogue to convey character and advance the action in narratives. • Precising longer passages. • Using a wide range of devices to build cohesion within and across paragraphs. • Using further organisational and presentational devices to structure text and to guide the reader [for example, headings, bullet points, underlining]. • Assessing the effectiveness of their own and others' writing. • Proposing changes to vocabulary, grammar and
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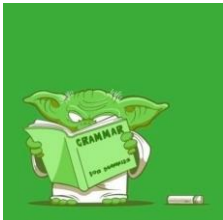
			<ul style="list-style-type: none"> • Intonation and controlling the tone and volume so that the meaning is clear. 	and volume so that the meaning is clear.	choosing the appropriate register.	punctuation to enhance effects and clarify meaning.
<p>Composition Continued</p> 		•	•	•		<ul style="list-style-type: none"> • Ensuring the consistent and correct use of tense throughout a piece of writing. • Ensuring correct subject and verb agreement when using singular and plural, distinguishing between the language of speech and writing and choosing the appropriate register. • Proof-read for spelling and punctuation errors. • Perform their own compositions, using appropriate intonation, volume, and movement so that meaning is clear.

Vocabulary, Grammar, Punctuation



<ul style="list-style-type: none"> • Leaving spaces between words. • Joining words and joining clauses using 'and'. • Beginning to punctuate sentences using a capital letter and a full stop, question mark or exclamation mark. • Using a capital letter for names of people, places, the days of the week, and the personal pronoun 'I'. • Understanding regular plural noun suffixes -s or -es [dog, dogs, wish, wishes], • including the effects of these suffixes on the meaning of the noun. 	<ul style="list-style-type: none"> • Learning how to use both familiar and new punctuation correctly, including full stops, capital letters, exclamation marks, and question marks. • Learning how to use commas for lists. • Learning how to use apostrophes for contracted forms and the possessive (singular). • Sentences with different forms: statement, question, exclamation, command. • Expanded noun phrases to describe and specify [for example, the blue butterfly]. 	<ul style="list-style-type: none"> • Extending the range of sentences with more than one clause by using a wider range of conjunctions, including when, if, because, although. • Using the present perfect form of verbs in contrast to the past tense. • Use and understand the grammatical terminology in Year 3 grammar accurately and appropriately when discussing their writing and reading. • Using conjunctions, adverbs and prepositions to express time and cause. • Understanding the formation of nouns using a 	<ul style="list-style-type: none"> • Using commas after fronted adverbials. • Choosing nouns or pronouns appropriately for clarity and cohesion and to avoid repetition. • Using fronted adverbials. • Understanding Standard English forms for verb inflections instead of local spoken forms [for example, we were instead of we was, or I did instead of I done]. • Indicating possession by using the possessive apostrophe with plural nouns. 	<ul style="list-style-type: none"> • Using modal verbs or adverbs to indicate degrees of possibility. • Using brackets, dashes or commas to indicate parenthesis. • Use and understand the grammatical terminology in English Appendix 2 Year 5 accurately and appropriately in discussing their writing and reading. • Using relative clauses beginning with who, which, where, when, whose, that or with an implied (i.e. omitted) relative pronoun. • Converting nouns or adjectives into verbs using suffixes [for example, -ate; -ise; -ify] 	<ul style="list-style-type: none"> • Using hyphens to avoid ambiguity. • Recognising vocabulary and structures that are appropriate for formal speech and writing, including subjunctive forms. • Using passive verbs to affect the presentation of information in a sentence. • Understanding how words are related by meaning as synonyms and antonyms [for example, big, large, little]. • Understanding layout devices [for example, headings, sub-headings, columns, bullets, or tables, to structure text]. • Using a colon to introduce a list.
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Vocabulary,
Grammar,
Punctuation
Continued



			range of prefixes			
	<ul style="list-style-type: none"> Understanding suffixes that can be added to verbs where no change is needed in the spelling of the root words [helping, helped, helper]. Understanding how the prefix un- changes the meaning of verbs and adjectives. Understanding how words can combine to make sentences. Use year 1 grammatical terminology in English Appendix 2 in discussing their writing. 	<ul style="list-style-type: none"> The present and past tenses correctly and consistently including the progressive form. Subordination (using when, if, that, or because) and co-ordination (using or, and, or but). Understanding the formation of nouns using suffixes such as -ness, -er and compounding [e.g. whiteboard, superman] Understanding the formation of adjectives using suffixes such as -ful, -less. 	<ul style="list-style-type: none"> Understanding the use of the forms a or an according to whether the next word begins with a consonant or a vowel [for example, a rock, an open box]. Understanding word families based on common words, showing how words are related in form and meaning [for example, solve, solution, solver, dissolve, insoluble]. Understanding paragraphs as a way to group related material. Using headings and sub-headings to aid presentation. Beginning to use inverted commas to punctuate direct speech. 	<ul style="list-style-type: none"> Using and punctuating direct speech. Use and understand the grammatical terminology in Year 4 grammar accurately and appropriately when discussing their writing and reading. Using expanded noun phrases to convey complicated information concisely. 	<ul style="list-style-type: none"> Understanding verb prefixes [for example, dis-, de-, mis-, over- and re-]. Understanding devices to build cohesion within a paragraph [for example, then, after that, this, firstly]. Understanding linking ideas across paragraphs using adverbials of time [for example, later], place [for example, nearby] and number [for example, secondly] or tense choices [for example, he had seen her before]. Using commas to clarify meaning or avoid ambiguity in writing. 	<ul style="list-style-type: none"> Linking ideas across paragraphs using a wider range of cohesive devices: repetition of a word or phrase, grammatical connections [for example, the use of adverbials such as on the other hand, in contrast, or as a consequence], and ellipsis. Using semi-colons, colons or dashes to mark boundaries between independent clauses. Punctuating bullet points consistently. Use and understand the grammatical terminology in English Appendix 2 Year 6 accurately and appropriately in discussing their writing and reading.