

Hartington School



AGM Meeting

Wednesday 13th November 2019

7.00pm Hartington Primary School

Present:

Anna Wardle, Vicky Allen, Judith Flower, Katherine Webley, Tracy Blackwell, Helen Debes, Nicola Richmond and Jane Diamond.

Apologies:

Barabara Davis, Dan and Holly Blackwell.

Minutes:

Anna read minutes from 14th February 2019, signed as a true account of the meeting - Proposed by Judith Flower and Seconded by Tracy Blackwell.

Matters Arising:

It was noted from the previous AGM minutes that the wording regarding the accounts from previous years should read 'all accounts that are older than 10 years will be shredded' not '10 years plus' as this does not explain our intentions clearly.

Election of Officers:

Each person is asked in turn if they would like to stand for re-election or if anyone else on the committee would like to stand for a position.

Thank you to all members for their continued support.

- **Chairperson** - Anna Wardle has agreed to continue - proposed by Judith Flower, Seconded by Tracy Blackwell.
- **Vice Chair** - Katherine Webley has agreed to continue - proposed by Nichola Richmond, Seconded by Jane Diamond.
- **Secretary** - Vicky Allen has agreed to continue - proposed by Anna Wardle, Seconded by Judith Flower.
- **Treasurer** - Judith Flower has agreed to continue - proposed by Katherine Webley, Seconded by Helen Debes.

- **Number Run Treasurer** - Judith Flower has agreed to continue - proposed Anna Wardle, Seconded by Katherine Webley.

Judith Flower has agreed to continue checking number run and holding of school uniform. Dan Blackwell has agreed to carry on as the second number run checker.

Accounts: Financial Year 1st October 2018 - 31st September 2019:

Accounts are ready for auditing by Brenda Kirkham for 2018/2019, letter of thanks to be sent along with a £30 voucher again from the post office to spend in a variety of stores.

- **The Charity Commission Form** - this was completed on 25th May 2019. Trustees are Judith Flower, Anna Wardle, Katherine Webley, Helen Debes and Rachel Mellor. Rachel Mellor now to be removed and Jane Diamond to be added.
- **Lottery License** - The lottery returns are still completed and signed by Judith Flower and Anna Wardle every time the Number Run is won or a raffle takes place and the appropriate paperwork has been completed. The small school lottery license was renewed on the 16th October 2019 for it to start on 1st January 2020 at the cost of £20.
- **PTA insurance 'Parent Kind'** - will be paid by direct debit in January 2020 at a cost of £65.
- **Number Run Account** - signatories are Judith Flower, Anna Wardle and Katherine Webley. Two signatories are required to sign a cheque. All changes have been submitted and completed using the previous AGM minutes - Sarah Broadley, Diane Cope and Kerrie Wager have been removed and replaced by Anna Wardle and Katherine Webley.
- **Number Run** - we now have 23 members.
- **Natwest Account** - Signatories are Judith Flower, Rachel Mellor, Anna Wardle and Katherine Webley. **Rachel Mellor to be removed and Jane Diamond to be put on**. At present the signatories are to remain the same as any combination of two signatories can sign a cheque. This is due to the mass of paperwork involved to change them and as the account has only recently been set up it was agreed to wait.
- **Total money held** on 30th September 2019:
 1. Natwest current account - £13,686.54
 2. Cash in hand - £161.25
 3. Number Run Account - £112.62 (cash in hand £83.93)
 4. School uniform stock - £184.75 (old stock £16.50)

Firefighters Clothes to school - PTA made £87.00 and the firefighters made £23.20. We managed a record amount of clothing this year - 290kg.

Number Run Winners:

- 23-02-19 - Tracy Blackwell won £96.00, took 8 weeks, PTA made £96.00.
- 20-04-19 - Kerrie Wager and June Dean won £48.00. took 8 weeks, PTA made £96.00.
- 06-07-19 - Katherine Webley won £126.50, took 11 weeks, PTA made £126.50
- 28-09-19 - Neil Flower and Alison Ivins won £69.00, took 12 weeks, PTA made £138.00.

Quorum:

This remains the same:

AGM – 3 committee + 5 others.

General meeting – 2 committee + 5 others.

Meeting Closed 7.30pm

Thank you to everyone for attending and giving up their time.

Chairperson:

Date:

Secretary:

Date: