

## Hartington CE Primary School – Board of Governors

### Minutes of a meeting held on Thursday 7<sup>th</sup> December - 2017 at 6.00pm in School

Governors Present: Mrs B Davis (Chair), Mrs L Broomhead MBE (Vice-Chair), Mrs T Blackwell (Head Teacher), Mrs K Webley, Mrs S Bruce, Mrs C Clayton, Mr J Dean and Mrs J Flower.

Associate Members Present: None

Apologies- None

Minutes taken by JF as no Clerk to Governors appointed yet.

Minute No	Details	Action
<b>Procedural Matters</b>		
	<p><b>Prayers and Apologies for Absence</b> This was conducted by Mrs B Davis and included a prayer for the guidance of the school.</p>	
1/12/17	<p><b>Terms of Office</b> Mrs J Flower's term of office has expired. She has agreed to stay on as a governor and the board agreed they would like her to stay. Proposed by TB and seconded by LB. Her term of office is extended to Nov 2021</p>	
2/12/17	<p><b>(2a) Declarations of interest in any items on this Agenda:</b> None <b>(2b) Any other Urgent Business:</b> None</p>	
3/12/17	<p><b>(3.A) Minutes of the previous meetings-</b> These were circulated prior to the meeting 21-9-17 - Proposed by Liz Broomhead, Seconded by Katherine Webley 16-11-17 - Proposed by Barbara Davis, Seconded by Liz Broomhead</p>	
3/12/17	<p><b>(3.B) Matters Arising:</b> 21-9-17 minutes – The last point on the minutes raised the issue of selling the violins. Claire Kilner has been in and categorised them. According to Mrs Kilner 2 of the violins belong to Music Partnership and have a serial number on them. She recommended TB contact Music Partnership for them to collect. If we would like to sell the remaining violins she would be prepared to pay £20 each for 4 and £30 for one she currently has on loan. She would like to purchase 4 + 1 (5) – total £110.00. TB to contact Claire Kilner regarding purchase of Violins. It was agreed that the school could sell the others and use the money to purchase more reading books for the Accelerated Reading scheme. 16-11-17 minutes - The date of the Nativity read Friday 8<sup>th</sup> Dec when it should have read Tuesday 12<sup>th</sup> December. <b>Actions</b> See Action list attached.</p>	TB/JF
4/12/17	<p><b>Finance</b> The Budget written by Dawn Wilson was emailed to governors before the meeting in Nov with a request that any queries were emailed before this meeting so the answers could be sought. Only two questions were raised. 1. How many pupils were starting in September 2018/19? 2. Could parents contribute to the cost of the bus for swimming? It is thought we have a possible 3 EYFS for 2018/19. TB felt it was difficult to</p>	



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	<p>the EYFS children including insufficient safeguarding measures in place. The content of the form was discussed (Copy on file). The applications are judged against a sliding scale of necessity within schools eg: Safeguarding/Property. As part of our application we have applied for two more security gates to meet safeguarding requirements. We will hear whether our application has been successful or not next year.</p> <p>MT is to attend EYFS cluster meetings and is to forge links with Monyash, Litton and Elton. She is to attend a network meet for EYFS on the 5<sup>th</sup> March 2018. TB is to attend training re EYFS with Sue Ricketts which was identified in the SIP.</p> <p>Three of the EYFS children are meeting their targets, but one child is not accessing the curriculum quite as easily. TB is to contact the Ed Psych for advice then talk to parents in the new year.</p> <p>(b) Cornerstones: It is recommended that 2 areas are covered each term, this has been found to be impossible to achieve. A staff meeting is to be arranged to look at what has been covered and what has been missed so these areas can be included during the rest of the year.</p> <p>Challenging question: Is this due to 3 cohorts being taught in one class? TB response – It has more to do with the demands on my time within the school day which take me out of class. Also many of the children have learning needs so it is taking longer to deliver literacy and numeracy.</p> <p>Do you feel it has been a worthwhile requisition? Yes it works well with the EYFS children and children in class 2 but is not fully embedded in class 1.</p> <p>Accelerated Reader: TB reported that all age groups taking part in the Accelerated Reader programme had made progress. The scheme is proving to be very successful, especially among the boys. (Elton School and one in Bakewell are looking to adopt the scheme). Parents are reporting to school that their children want to read so they can complete the quizzes and gain target points. Books are correctly pitched and children are able to source their own books from the shelves. At the end of each term the children are re-tested to ascertain they are in receipt of the appropriately levelled books. Miss Gailley is constantly talking to the children to determine what type of books they like to read and looking on line to find suitable books to fill the gaps in the scheme. We are struggling to get a wider range of fiction and non-fiction books at the higher levels, which support the children’s preferences. Some of the books we have, have not linked into the scheme even though they were recommended by Accelerated reader due to being an older version of the story. Challenging question - A parent governor asked if parents could buy books for their children to read linked to the scheme. TB replied - Yes, as long as they are part of the scheme. (Check on Accelerated Reader Web site). Miss Gailley has been a fantastic help with monitoring the pupil’s progress and cataloguing books. Under her supervision the children are beginning to review and recommend books they have previously read.</p> <p>(c) Numeracy: Dr TB is still in the process of looking at all the maths schemes eg: Abacus, White Rose Hub, Espresso, Cornerstones, National Curriculum etc. He is looking at the range and depth of cover from Y1 to Y6 and some EYFS. He is to mesh all the schemes together and formulate a scheme that all staff can follow. At present TB &amp; KW are having to dip in and out of different schemes to make sure they cover all aspects of the curriculum. Dr TB is to produce a</p>	<p>MT / TB</p> <p>TB</p> <p>TB</p> <p>Dr TB</p>
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	Redfern regarding the SIAMS.	
9/12/17 (A)	JD reported to the meeting about the issue of road safety outside the school. He has been in contact, through a series of emails, with Isabel Mulligan regarding slow signs/speed restrictions etc. The PCC have finally secured a site meeting with the highways to discuss the subject further and TB has expressed her interest in attending the meeting. A village walk is to be undertaken to assess the dangers and the feasibility of children walking to school also the lack of white lines. Date to be arranged. TB thanked JD for his support with this important matter and taking the lead.	JD/LB/ SB/TB
10/12/17	<p><b>What have we achieved tonight that will make a difference?</b></p> <ul style="list-style-type: none"> <li>• A clear vision of how to move forward with regard to SIAMS.</li> <li>• An understanding of how the Numeracy and Literacy impacts our pupils.</li> <li>• We have identified areas for improvement within the PE provision and how we will move forward.</li> </ul>	
	<p>Meetings: September - FGB meeting November – Health &amp; Safety December – Curriculum January – FGB Meetings are to commence at 6pm in the future.</p>	

Meeting closed: 8pm

Next meeting Thursday 11<sup>th</sup> January 2018, 6pm

Signed .....

Date .....

Chair of Governors