



## Hartington School PTFA minutes

*Date & Time* 16/03/2016 7.00PM *Meeting called to order by* Linda Wright

### IN ATTENDANCE

Linda Wright (LW), Rachel Mellor (RM), Holly Blackwell (HB), Liz Broomhead (LB), Anna Wardle (AW), Vicky Allen (VA), Tracy Blackwell (TB), Judith Flower (JF)

### APOLOGIES

Barbara Davies, Kerrie Wager, Katherine Webely, Helen Debes

### APPROVAL OF MINUTES

The minutes were read from the November meeting by HB. They were proposed by JF and seconded by TB then signed by LW (chair) and HB (secretary).

### MATTERS ARISING FROM PREVIOUS MEETING

- Receipt still to be provided by Dawn for the disco last October. *Action: RM to get this from Dawn*
- PTFA waiting for the receipt from school for Clever Loggers so we can pay the £600 towards costs as discussed. *Action: TB to arrange for the receipt to be passed to KW.*

### 150 YEAR ANNIVERSARY OF SCHOOL

LB began by running through the arrangements so far in conjunction with the community. The details of this have been provided by LB and attached to these minutes.

Additional details that arose from questions are as follows:

- The garden party will be held throughout the school premises from 1pm until 3pm
- Official invites to the community and parents will go out with June News and Views and a letter from school
- Refreshments and drinks will be dealt with by the community group and shall be kept to a minimum. Tea, coffee, soft drinks and cake. Liz suggested the possibility of a Pimms or punch to be available too.
- The next meeting for the 150-year anniversary is Tues 22nd March. All Welcome

PTFA will be holding a small stall selling items to commemorate this anniversary and raise funds for the school.

- Bags - HB brought samples from a number of reusable bag companies for the meeting to look at. It was decided that 2 different styles of bags would be ordered. One to have a print of the tree mural that will be unveiled at the front of the school in black and the other will have the school logo and children's drawings on. This will be printed in the school's green colour. 100 of each bags will be ordered. *Action: HB to contact the companies chosen for art packs to move forward with the design of the bags and ask companies about possibility of repeat orders of a lesser quantity.*
- Candles and Soaps – VA has looked into the pricing for the materials required to make candles or Soaps and the group decided candles were the more cost effective option. TB discussed health and safety issues surrounding children making candles at school both during and after school times. TB mentioned companies that come into schools to make candles. The possibility of the PTFA getting together to make candles instead of the children and allowing them to decorate the finished product was suggested. HB suggested jars could be collected by the parents and community to make the candles in. This needs to be looked into further due to a potential fire hazard issue. *Action: TB to look into*

*companies that come into schools to make candles and costs involved. HB to look into pricing for pre printed labels for candles.*

- Pocket money bits for children to buy – It was discussed that the PTFA also supply something that the children could buy. Suggestions included bags of sweets, Key rings, ready made or make your own, stationary such as pencils, rubbers, rulers and sharpeners. *Action: HB will buy sweets from Macro to be bagged up to sell and source stationary prices. VA to looking into pricing for key rings.*
- Katherine W was unable to attend the meeting but asked HB to ask if people would be willing to help out one day before the anniversary to spruce up the outside of the school. This would involve a bit of gardening to ensure the school looks on top form before the garden party. TB mentioned the council come to do the gardening and have been recently but does not know when the next visit is planned.

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## EASTER EGG HUNT

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- LW suggested a drawing competition for the children in the build up to the Easter holiday. RM will donate prizes for this. 1st, 2nd and 3rd place for both classes. *Action: HB to create poster/leaflet to go home in children's book bags advertising this.*
- Instead of the usual hunt for eggs it was suggested that the children complete tasks and puzzles to gain clues. Concerns were raised over the time frame available.
- As the children get chocolate from the egg hunts the PTFA will buy a non chocolate gift for Easter instead. JF donated £10 in vouchers towards this. *Action: RM will visit bookshop to purchase gifts.*

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## NUMBER RUN

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- 12.12.2015 – Janet Galloway won £84.00. The run took 7 weeks and the PTFA made £84.00
- 12.03.2016 – Caroline Parsons, Carol Clayton and Alison Ivins each won £48.00. The run took 12 weeks and the PTFA made £144.00
- There are currently 24 number run members.

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## ANY OTHER BUSINESS

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- Lottery returns for the Christmas raffle are still to be completed. JF has contacted KW regarding this. JF will complete the number run returns.
- Savannah Rags – VA is still willing to take donations to be weighed in at Savannah Rags. An internal school collection will be arranged to try them out before advertising to the rest of the community. JF has spoken to Biggin about the company they use called Divizes though she was unsure looking at the website Biggin do recommend them. If Savannah Rags is suitable PTFA to arrange for an advert to be put in future news and views for donations.
- TB advised the school has purchased some new literature to support the children in both classes. PTFA agreed to pay £200 towards this cost. *Action: TB to provide receipt to KW for payment*
- White Hall and Lea Green figures to be confirmed at the next meeting.

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## Next Meeting

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Time and date TBC – Likely towards the end of April – Location - The Royal British Legion, Hartington

Meeting closed at 09:05 PM